



**2023**

**Dublin Family Programme**  
including enrolment details  
and fees



**Experience  
in Teaching**



## LOCATION

Our summer school for families takes place in a superb school located in the beautiful coastal village of Dalkey in South County Dublin.

- Dalkey is an urban oasis on the east coast of Ireland just 25 minutes by DART train to Dublin city centre. A warm welcoming atmosphere awaits you there.
- With its castles, panoramic scenery, markets, hills, cafes and restaurants, this picturesque village is extremely safe and perfect for international learners.



## AGES

Children of ages 6-16 are accepted. A parent or guardian of a 6 year old must also take a programme or remain in the school during lesson times. The minimum age for adult in charge is 21.



## CAMPUS

The school is located by the sea only a 5 minute walk to the village centre

- This is a unique school with great facilities
- Classrooms overlook the spectacular coastline

## FACILITIES

- Spacious classrooms, all with interactive whiteboards
- Canteen
- Coffee and snacks vending machines
- Outdoor terrace with seating
- Auditorium
- Football pitch, Basketball court, Tennis court, Indoor Volleyball court



## YOUR FREE TIME

Classes are in the morning – families are free in the afternoon to enjoy Dublin's many attractions and to take part in the special family activity programme 3 days a week.

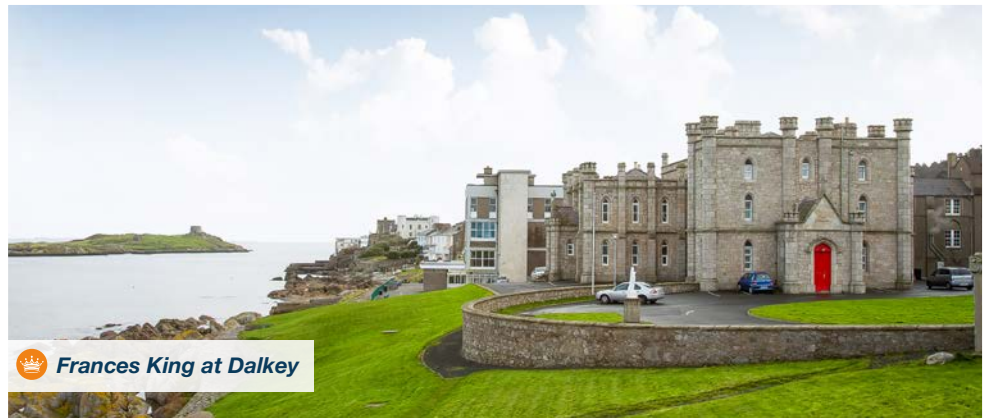
## DAY SCHOOL FOR TEENAGERS

For children aged 12-17, we can also offer our Dublin Teenager Programme Day School in Dalkey.

# Dublin Family Programme

Family study holiday in beautiful Dalkey, on the Dublin seaside. Courses for children aged 6-16 and optional courses for parents and other family members. We can arrange accommodation in homestays or families can book studios and apartments themselves. The whole family can enjoy an activity programme.

**"On my first day I was nervous, but very quickly I could see that the atmosphere at Frances King was friendly and that the school was full of people who were ready to help and make me feel comfortable"**  
 Chiara Angeloni (9 years) in Dublin with her brother Leonardo and family, Italy



 **Frances King at Dalkey**





## Dublin Family Junior

This fun course is designed for young learners. The emphasis is on spoken English and communication. Imaginative activities and group project work encourage speaking and rapid learning.

## Dublin Family Adult

While their children are at school, parents and other adult family members have the option of taking a course at Frances King. Our adult programmes focus on spoken English and there is also concentrated language skill practice.

### COURSE FACTS

	DUBLIN FAMILY JUNIOR	DUBLIN FAMILY ADULT
<b>Class size</b>	Average 12 / maximum 15	Average 12 / maximum 15
<b>Minimum level</b>	A1	A1
<b>Lessons/week</b>	20	20
<b>Hours/week</b>	16h 40m	16h 40m
<b>Timetable</b>	<u>Monday to Friday</u> <b>9.00-13.00</b>	<u>Monday to Friday</u> <b>9.00-12.50</b>

A1 Beginner A2 Elementary B1 Intermediate B2 Upper Intermediate C1 Advanced C2 Proficiency  
The Family Programme is not covered by ACELS recognition.

### START DATES

#### Summer Family Programme 2023

June 26 (1-7 weeks)  
July 3 (1-6 weeks)  
July 10 (1-5 weeks)  
July 17 (1-4 weeks)

July 24 (1-3 weeks)  
July 31 (1-2 weeks)  
August 7 (1 week) ❶

❶ August 7 is a bank holiday but classes will be held.



# Dublin Family Programme

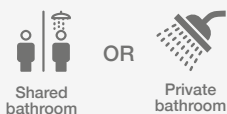
## Accommodation



Our homestays are friendly and welcoming and located in residential areas with a travel time of approximately 20-50 minutes to the school. Staying with a homestay is the best way to learn about Irish life and culture and the opportunity for you and your family to practise your English. Our homestays are half-board and offer breakfast and dinner every day and lunch in the weekend.

### Premium Homestay \*\*\*

- Superior homes in excellent areas
- Location: Dublin 4, 6, 6W and South County Dublin
- Choose between:
  - Single Half-board
  - Twin/double Half-board



A range of studios, apartments and Bed & Breakfast Hotels (B&Bs) is available, located in and around the city centre, and there are a few B&Bs in the area of the school. The school is 25 minutes by train to the central city. These offer more independent living for your family and the opportunity to experience Dublin as a local. Families book and pay directly with the accommodation provider.

### Airbnb

<https://www.airbnb.co.uk/dublin-ireland/stays>

### Booking.com

[www.booking.com](http://www.booking.com)



**Frances Dalkey**

Loreto Ave, Harbour Rd, Dalkey, Co. Dublin, A96 YC81, Ireland

# Dublin Family Programme 2023

Registration fee €125 per family

Code	Course	Lessons per week	Price per week			Ages	Minimum level
			1-3	4-7	8		
Family Programme							
FJ	Family Junior	20	€337	€318	€292	6-16	A1
FA	Family Adult	20	€285	€273	€259	Adults of all ages; adult in charge 21	A1

## SUMMER PROGRAMME 2023

June 26 (1-7 weeks)	July 24 (1-3 weeks)
July 3 (1-6 weeks)	July 31 (1-2 weeks)
July 10 (1-5 weeks)	August 7 (1 week) ❶
July 17 (1-4 weeks)	

❶ August 7 is a bank holiday but classes will be held.

## FAMILY PROGRAMME NOTES

Visa document courier €50

**Optional medical, travel and course insurance** €8.50 / week / person  
To book your insurance contact [dublin@francesking.com](mailto:dublin@francesking.com)

### Courses fees include

- placement test and assessment
- welcome pack
- school certificate
- some optional activities

### Course fees do not include

- bank charges
- travel and excursions
- some optional activities

### Class size

Maximum 15

### Timetable

1 lesson = 50m  
20 lessons = 16h 40m

Monday-Friday  
9.00-12.50 Family Adult  
9.00-13.00 Family Junior

## ACCOMMODATION NOTES

### Special diets in Homestay

€55 / week / person

### Arrival/departure

Accommodation is booked from Saturday to Saturday or Sunday to Sunday. Apartments, studios and hotels which families book directly, can be booked to start on other days.

### Extra nights

Subject to availability at 1/7th of weekly fee.

### Frances King Quality Ratings

\*\* Standard  
\*\*\* Premium

Code	Accommodation type	Star rating	Price
Homestays			
D1	Premium Homestay: Single, Half-Board	***	€288 / week
D2	Premium Homestay: Twin/Double, Half-Board	***	€280 / week / person
D3	Premium Homestay: Private Bathroom Supplement	***	€65 / week / room
Studios, Apartments and Bed & Breakfast Hotels (B&Bs) - Guide Prices			
You can book studios, apartments and Bed & Breakfast Hotels (B&Bs) on the websites shown on the previous page.			

## TRANSFER NOTES

Supplement for transfer 23.00-5.00 €30.

### Waiting time

1 hour and 15 minutes included. Extra time: car parking charge €12/hour plus €12 for every 15 minutes.

### Arrival time

It is not always possible to arrive at accommodation before 7.00 or after 22.00. Please check with us before making travel arrangements.

Transfers (from/to)	Price / Single Transfer	
	1-2 people travelling to same address	3-5 people travelling to same address
Dublin Airport	€109	€184



# Enrolment details, terms and conditions 2023

## DUBLIN FAMILY PROGRAMME

### ENROLMENT

You can book in the following ways:

1. Online at [www.francesking.com](http://www.francesking.com)
2. By email to [dublin@francesking.com](mailto:dublin@francesking.com)

Download the Family Programme Enrolment Form from <https://www.francesking.com/school-of-english-dublin/more-information>

### PAYMENT

You must send payment with your enrolment. We can confirm your course or accommodation booking and send a letter of confirmation when you or your company have paid:

- Registration fee of €125 per family and a deposit per person of
  - €200 if you want to book a course
  - €500 if you want to book a course and accommodation
    - 21 days before your arrival you need to pay the balance of your course and accommodation fees
    - Deposits are non-refundable and non-transferable
- Payment in full, in the following cases:
  - If you are applying for a Student Visa
  - If you are booking less than 15 days before arrival
    - Documents for visa applications will not be issued unless students have paid course and accommodation fees in full

You can pay by:

- Credit Card (Visa or MasterCard). Please request our card authorisation form or pay on line at:
  - Dublin: <https://secure.francesking.com/payment/page010.aspx?city=DUB>  
It is safe to give your credit card details on our secure server.
- International Bank Transfer to our bank:

#### Dublin

Bank of Ireland  
Business Education Ltd, trading as Frances King School of English (Ireland) Ltd, Bank of Ireland,  
Lower Baggot Street, Dublin 2  
Bank sort code: 90 14 90  
Account number: 62783119  
IBAN BIC Number (SWIFT): BOFIE2D  
IBAN number: IE18 BOFI 9014 9062 7831 19

- Frances King is not responsible for any bank transfer charges. Payment must be received in full– please instruct your bank to remit the full amount plus additional funds to cover ALL bank transfer charges.
- You need to email a copy of the bank transfer with your Enrolment Form.
- Please make certain that your name appears clearly on the bank transfer.
- Sterling cheque drawn on an Euro cheque drawn on an Irish bank account.

### CONFIRMATION

When we receive your Enrolment Form and payment, we check the availability of your course and accommodation and send your confirmation documents by email or post within 3-4 working days.

We can also send your documents by courier (DHL): €50/courier. We will contact you if the course or accommodation you want is not available and offer you an alternative.

If you would like us to arrange accommodation before your pre-entry visa is issued, you need to agree to our Accommodation Cancellation Policy, otherwise we will not arrange your accommodation until a visa has been issued.

If you want to book an airport transfer (either a single or return) you must email us your flight details and phone number. We will then confirm that we have booked this for you.

You must inform your homestay or other accommodation provider of your arrival time. If you do not do this, we cannot guarantee that your host/accommodation provider will be there to meet you.

### INSURANCE

Before you arrive in Ireland, you should take out insurance for your own financial and personal security. EU nationals should bring their European Health Insurance Card (EHIC) which allows you access to health care services.

- You can take out your own insurance or the International Student Policy offered by Guard.Me Insurance

**For further details, please visit:**

**Dublin insurance:** <http://www.francesking.com/school-of-english-dublin/more-information/downloads>

### COURSE INFORMATION

#### Passport/ID card

All students are required to present their passport/ID card on their first day and the school will retain a copy.

#### Contact details

You are required to provide, and keep up-to-date, your contact details in Dublin and next of kin contact details in your own country and any other changes of circumstance that would affect your visa.

#### Private lessons

Requests for a change to your timetable must be made 48 hours in advance (during office hours, 9.00-17.00, Monday- Friday).

#### Photography/videos

Sometimes Frances King or our representatives take photographs and videos during our courses which may be used for promotional purposes. Please advise us at the time of booking if you do not wish to appear in any promotional material. It is your responsibility to absent yourself when photographs are being taken or videos made.

Unless directed by your teacher, classes cannot be filmed or otherwise recorded without the permission, in writing, of a Director, Principal or Academic Director. Teachers may organise filming and recording to enhance your educational experience.

#### Public holidays

There is no reduction in course fees when a course includes a public holiday.

#### Travel to/from school

Students must be accompanied to and from the campus by an adult of 21 years or over (unless 14 or over with parent/guardian permission). Students should be dropped off at 8.45 and collected at 13.00.

#### Cost of activities

Family Junior/Adult - any entrance charges not included. See details in More Information/Downloads on our website for upcoming and current Activity Programmes.

## CANCELLATION

### a) Cancellation of group courses

**Before arrival:** if you want to cancel your booking before starting your course or before arrival in Ireland, you must give notice in writing. We will refund all fees minus the Registration fee €125/family and the deposit: €200/person.

**Before arrival when a student is refused a visa:** if you want to cancel your booking before arrival in the country, you must send us a copy of your visa refusal letter issued by the respective Embassy/Consulate. We will refund all course fees less registration fee of €125/family.

**After arrival:** if you cancel or curtail your course after arrival in the country, there is no refund in any circumstances.

### b) Cancellation of Private Lessons

- You must give 1 week's notice in writing. You may apply for a credit for the unused part of the course. This may be used as part-payment towards any Frances King course within 1 year.
- To postpone lessons you must give 48 hours' notice (during office hours 9.00 -17.00, Monday-Friday). All late cancellations are charged at the full rate.

### c) Cancellation of bookings made at a distance

For course bookings made 'at distance' (e.g. via our website, telephone, email), you have the right to cancel, with a full refund of monies paid, without giving a reason, within 14 days (the Cancellation Period) of our confirmation. Cancellation must be made in writing by post or email within the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you request us to do so in writing. We will refund fees paid within 14 days of the date of your cancellation request. In the event that you have confirmed in writing that you wish us to start providing services within the Cancellation Period, we will deduct from the refund, a reasonable sum for the services provided, based on the proportion of the course undertaken.

### d) Cancellation of accommodation

**Before arrival:** if you want to cancel your accommodation before arrival in Ireland you must give notice in writing. We will refund all fees minus the Accommodation Deposit, €300/person unless the accommodation fees for the notice period exceed that amount. If so you will be charged €300/person plus the difference. This also applies to students whose accommodation has been confirmed by the school and have had their visa granted.

**Before arrival when a student is refused a visa:** if you want to cancel your booking before arrival in the country, you must send us a copy of your visa refusal letter issued by the respective Embassy/Consulate. All accommodation fees will be refunded less an administration charge of €125/family, provided the correct notice to cancel accommodation is given. If notice is insufficient you will be charged for the notice period. See notice period (below) to cancel accommodation.

**After arrival:** if you cancel or curtail your accommodation after arrival in Ireland, you will be charged a cancellation fee of €75. The notice period required varies according to your accommodation type. See Notice Period to cancel accommodation below. There is no refund for this period.

### e) Non-arrival

In case of non-arrival on booked dates, when the school has not received notice of cancellation in advance, there will be no refund or credit of course or accommodation fees.

### f) Refunds

Course and accommodation refunds may take up to 60 days to process. Refunds cannot be processed until the school has been paid in full for all services booked. Refunds will only be made to the person or organisation that paid in the first instance.

## NOTICE PERIOD TO CANCEL ACCOMMODATION

**1 week's notice is required to cancel homestay accommodation.**

## ACCOMMODATION INFORMATION

In arranging accommodation Frances King will be acting as agent for the supplier, as principal or a sub-agent. The status of Frances King in relation to specific accommodation will be explained on request. Frances King is not responsible for payment of any tax claimed from students by Irish or foreign authorities.

## TRANSFER TERMS AND CONDITIONS

- Flight details and your mobile telephone number must be received in writing before 14.00 (Irish time) on the Friday before arrival
- To cancel or change an airport transfer you must inform us in writing 12 hours before the flight arrival or departure time or you will be charged for the transfer
- For last minute changes or cancellations, please phone +353 (0) 83 450 2204
- A supplement of €30 will be charged for an airport transfer service between 23.00- 05.00. A supplement will also be charged for airport transfers on public holidays - please ask for prices
- Waiting time of 1¼ hours is included in the transfer price. If you do not contact the driver within 1¼ hours of the flight arrival time, the driver will leave the airport and any request for a further transfer will be charged at the full rate. Waiting time starts from the scheduled time of arrival, unless the flight is early.
- Please read your airport transfer confirmation documents carefully before departure as they include important baggage allowance and arrival information

## COMPLAINTS AND CONDUCT

### Complaints

Problems and complaints with courses, accommodation and other services should be brought to our attention immediately so that we can help.

### Conduct

Frances King reserves the right to cancel a student's course and accommodation in the event of misconduct or unsatisfactory behaviour. Students will be responsible for all costs arising.

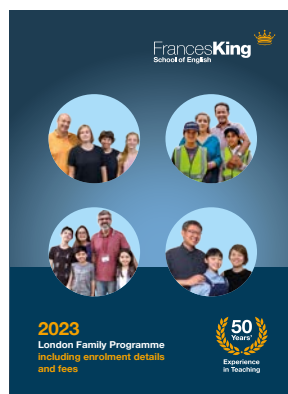
## PERSONAL INFORMATION

We will keep your information in electronic and paper format. Details will be passed to airport transfer accommodation and other providers as needed. Information will also be passed to Irish via and immigration and other government authorities if required.

## FORCE MAJEURE

Frances King School of English is not liable in the event of the school being unable to supply services to which it is contractually bound resulting from causes outside the school's control, such as, but not limited to, natural disasters, labour disputes, government action, pandemics and the like. Refunds will not be made in such circumstances.

For details of our other Programmes, please see our website or ask for a brochure.



## BEG

Frances King School of English is a part of the Business Education Group, which also includes Quest Professional in London.

**QuestProfessional**  
Training and Recruiting for Business

Providing school leavers and recent graduates with the skills employers are looking for.

[www.questprofessional.co.uk](http://www.questprofessional.co.uk)

## For more information please contact:

Head Office:  
77 Gloucester Road  
London SW7 4SS, UK  
Email: [dublin@francesking.com](mailto:dublin@francesking.com)  
Tel: +44 (0)20 7870 6533  
[www.francesking.com](http://www.francesking.com)



## Join us on social media

You can find interesting content on our social media platforms such as photos and videos of the school and activities organised, testimonials, special offers, English tips, assistance and a lot more.

Join and keep up-to-date with our latest news or share your experience with us.

We would love to welcome you to our community!



## ACCREDITATIONS



Frances King School of English - Dublin is recognised by ACELS, a service of Quality and Qualifications Ireland, for English language teaching.

## MEMBERSHIPS



Frances King School of English - Dublin is a member of MEI.