

2025

**Enrolment Information
for Family Programmes
in London**



**Experience
in Teaching**

London Family Programme Fees 2025

Registration fee £125 per family

Code	Course	Lessons per week	Price per week			Ages	Minimum level
			1-3	4-11	12		
Family Programme							
FJ	Family Junior Morning	20	£489	£440	£416	5-16 ①	A1
FAS	Family Adult Morning	20	£431	£388	£366	16 and over ②	A2 ②
FAI	Family Adult Intensive	30	£536	£483	£456	16 and over ②	A2
FJD	Family Junior Day School (Summer only)	20 plus afternoon activities	£889	£800	£756	12-16	A2
FAC	Family Junior & Afternoon Club	20 plus afternoon activities	£640	£576	£544	8-16 (8-11 in summer)	A1

① Children of 5 years are only accepted in summer ② Adults at Beginner level are only accepted in summer ③ Minimum age adult in charge 21 years

WINTER PROGRAMME 2025

January 6 (1-5 weeks)
January 13 (1-4 weeks)
January 20 (1-3 weeks)
January 27 (1-2 weeks)
February 3 (1 week)

SPRING PROGRAMME 2025

March 24 (1-6 weeks)
March 31 (1-5 weeks)
April 7 (1-4 weeks)
April 14 1-3 weeks ①
April 21 (1-2 weeks) ②
April 28 (1 week)

SUMMER PROGRAMME 2025

June 9 (1-12 weeks)
June 16 (1-11 weeks)
June 23 (1-10 weeks)
June 30 (1-9 weeks)
July 7 (1-8 weeks)
July 14 (1-7 weeks)
July 21 (1-6 weeks)
July 28 (1-5 weeks)
August 4 (1-4 weeks)
August 11 (1-3 weeks)
August 18 (1-2 weeks)
August 26 (1 week) ③

AUTUMN PROGRAMME 2025

October 6 (1-4 weeks)
October 13 (1-3 weeks)
October 20 (1-2 weeks)
October 27 (1 week)

WINTER PROGRAMME 2025/2026

December 22 (1-7 weeks) ④
December 29 (1-6 weeks) ⑤
January 5 (1-5 weeks)
January 12 (1-4 weeks)
January 19 (1-3 weeks)
January 26 (1-2 weeks)
February 2 (1 week)

① Week commencing April 14: 16 lessons/week. Friday, April 18 is a public holiday.

② Week commencing April 22: 16 lessons/week. Monday, April 21 is a public holiday.

③ Week commencing August 26: 16 lessons/week. Monday, August 25 is a public holiday.

④ Week commencing December 22: December Thursday 25 and Friday 26 are public holidays.

⑤ Week commencing December 29: Thursday, January 1 is a public holiday.

There are no classes on public holidays.

FAMILY PROGRAMME NOTES

Visa document courier £50

Optional medical, travel and course insurance £6.65/week

Courses fees include

- placement test and assessment
- welcome pack
- school certificate
- some optional activities

Course fees do not include

- bank charges
- lunch
- travel and excursions
- some optional activities

Family Junior Day School - fees also include

- supervision 8.45-17.00
- projects, activities, excursions in afternoons
- any entrance charges

Family Junior & Afternoon Club - fees also include

- supervision 8.45-15.30
- arts & crafts, games in afternoons

Class size

Junior Course - maximum 15
Adult Course - maximum 14

Timetable

1 lesson = 50m
10 lessons = 8h 20m
20 lessons = 16h 40m
30 lessons = 25h

Family Junior and Family Adult Morning

Monday-Friday
9.00-12.50 Classes
12.50-14.00 Lunchtime
14.00-17.00 Optional activities
Activities are guided. Parents must accompany their children. Entrance charges are not included.

Family Adult Intensive

Monday-Friday
9.00-12.50 Classes
12.50-13.45 Lunchtime
13.45-15.30 Afternoon classes
Adults may join the afternoon class only.

Family Junior Day School

Monday-Friday
9.00-12.50 Classes
13.00-14.00 Lunchtime
14.00-17.00 Activities, excursions
Students must bring a packed lunch with drink every day and a travel card for Zone 1 & 2.

Family Junior & Afternoon Club

Monday-Friday
9.00-12.50 Family Junior
12.50-13.45 Lunchtime
13.45-15.30 Activities
Students must bring a packed lunch with drink every day.

ACCOMMODATION NOTES

Homestay Supplements

A12 - Premium Homestay: Private Bathroom Supplement £57 / week / room
A15 - Special Diet Supplement £49 / week / person
Summer supplement (June 21 - August 31) £30 / week / person

Arrival/departure

Arrival in homestay accommodation is on a Saturday or Sunday and departure on a Saturday. Departure on Sunday may be possible outside the summer months, i.e. June 7 - August 31.

It is not always possible to arrive at accommodation before 7.00 or after 22.00. Please check with us before making travel arrangements.

Apartments and studios can be booked to start on other days. Studio and apartment prices are for bookings of 7 days or more, 1-6 night prices on request.

Code	Accommodation type	Star rating	Price
Homestays (summer Homestay supplements apply: June 21 - August 31)			
A2	Standard Homestay: Single Bed and Breakfast	**	£206 / week
A3	Standard Homestay: Twin/Double Bed and Breakfast	**	£182 / week / person
A5	Standard Homestay: Single Half-Board	**	£284 / week
A6	Standard Homestay: Twin/Double Half-Board	**	£241 / week / person
A7	Premium Homestay: Single Bed and Breakfast	***	£253 / week
A8	Premium Homestay: Twin/Double Bed and Breakfast	***	£212 / week / person
A10	Premium Homestay: Single Half-Board	***	£331 / week
A11	Premium Homestay: Twin/Double Half-Board	***	£292 / week / person
Studios and Apartments (prices are per studio / apartment)			
A410	Chelsea Cloisters: Studio (2 people), Self-Catering	***	January - April 30: £134 / night, from May 1: £186 / night
A411	Chelsea Cloisters: 1 bedroom Apartment (2-3 people), Self-Catering	***	January - April 30: £168 / night, from May 1: £217 / night
A412	Chelsea Cloisters: 2 bedroom Apartment (2- 4 people), Self-Catering	***	January - April 30: £325 / night, from May 1: £378 / night
A910	Citadines: Studio (2 people), Self-Catering*	****	£209 / night
A912	Citadines: 1 Bedroom Apartment (2-4 people), Self-Catering*	****	£299 / night
A291	Fraser Suites: Studio Deluxe (2 people), Self-Catering**	****	£242 / night
A292	Fraser Suites: 1 bedroom Deluxe Apartment (2 people), Self-Catering**	****	£276 / night
A293	Fraser Suites: 1 Bedroom Executive Apartment (2-4 people), Self-Catering**	****	£340 / night
A294	Fraser Suites: 2 Bedroom Apartment (2-4 people), Self-Catering**	****	£391 / night

* Citadines Studios & Apartments: not available April 26-27; July 3-6,10-13. In peak summer season, prices will vary.

** Fraser Suites Studios & Apartments: in peak seasons: April 26-27; July 3-6,10-13, prices will vary.

Transfers (from/to)	Price / Single Transfer (these prices are subject to change)	
	1-2 people travelling to same address	3-5 people travelling to same address
Heathrow	£169	£184
Gatwick	£205	£234
Stansted	£219	£248
Luton	£234	£255
London City	£169	£185
St Pancras	£148	£169

For information about using public transport to get from airports to London please go to: <https://francesking.com/school-of-english-london/more-information/airport-transfer/>

London Family Programme

Enrolment details, terms and conditions 2025

ENROLMENT

You can book in the following ways:

1. Online at www.francesking.com
2. By email to london@francesking.com

Download the Family Programme Enrolment Form from <https://francesking.com/school-of-english-london/more-information/>

3. Visit our school
77 Gloucester Road, London SW7 4SS
Tel: 020 7870 6533
 - Take a test, pay a deposit and reserve a place on the next course
 - Please bring your passport/ID card with you to make a booking

PAYMENT

You must send payment with your enrolment. We can confirm your course or accommodation booking and send a letter of confirmation when you or your company have paid:

- Registration fee of £125 per family and a deposit per person of
 - £200 if you want to book a course
 - £500 if you want to book a course and accommodation
 - 21 days before your arrival you need to pay the balance of your course and accommodation fees
 - Deposits are non-refundable and non-transferable
- Payment in full, in the following cases:
 - If you are applying for a Student Visa
 - If you are booking less than 21 days before arrival
 - Documents for visa applications will not be issued unless students have paid course and accommodation fees in full

You can pay by:

- Credit Card (Visa or MasterCard). Please request our card authorisation form
- Online at: <https://francesking.com/payment/>
It is safe to give your credit card details on our secure server.
- International Bank Transfer to our bank
Please refer to your invoice for full bank details.
 - Frances King is not responsible for any bank transfer charges. Payment must be received in full– please instruct your bank to remit the full amount plus additional funds to cover ALL bank transfer charges.
 - You need to email a copy of the bank transfer with your Enrolment Form.
 - Please make certain that your name appears clearly on the bank transfer.
- Sterling cheque drawn on an British bank account.

CONFIRMATION

When we receive your Enrolment Form and payment, we check the availability of your course and accommodation and send your confirmation documents by email or post within 3-4 working days. We can also send your documents by courier (DHL): £45/courier. We will contact you if the course or accommodation you want is not available and offer you an alternative.

If you would like us to arrange accommodation before your pre-entry visa is issued, you need to agree to our Accommodation Cancellation Policy, otherwise we will not arrange your accommodation until a visa has been issued.

If you want to book an airport transfer (either a single or return) you must email us your flight details and phone number. We will then confirm that we have booked this for you.

You must inform your homestay or other accommodation provider of your

arrival time. If you do not do this, we cannot guarantee that your host/accommodation provider will be there to meet you.

INSURANCE

Before you arrive in the UK, you should take out insurance for your own financial and personal security. EU nationals should bring their European Health Insurance Card (EHIC) which allows you access to health care services.

- You can take out your own insurance or the International Student Policy offered by Guard.Me Insurance

For further details, please visit:

<https://francesking.com/school-of-english-london/more-information/insurance/>

COURSE INFORMATION

Passport/ID card

All students are required to present their passport/ID card on their first day and the school will retain a copy.

Contact details

You are required to provide, and keep up-to-date, your contact details in London and next of kin contact details in your own country and any other changes of circumstance that would affect your visa.

Private lessons

Requests for a change to your timetable must be made 48 hours in advance (during office hours, 9.00-17.00, Monday- Friday).

Photography/videos

Sometimes Frances King or our representatives take photographs and videos during our courses which may be used for promotional purposes. Please advise us at the time of booking if you do not wish to appear in any promotional material. It is your responsibility to absent yourself when photographs are being taken or videos made.

Unless directed by your teacher, classes cannot be filmed or otherwise recorded without the permission, in writing, of a Director, Principal or Academic Director. Teachers may organise filming and recording to enhance your educational experience.

Public holidays

There is no reduction in course fees when a course includes a public holiday.

Travel to/from school

Students must be accompanied to and from the campus by an adult of 21 years or over (unless 14 or over with parent/guardian permission). Students should be dropped off at 8.45 and collected at 13.00 (morning class only) or 17.00 (day school).

Cost of activities

Family Junior/Adult - any entrance charges not included. See details in More Information/Downloads on our website for upcoming and current Activity Programmes.

Day School - entrance charges included.

TRANSFER NOTES

Luggage

Prices are for one suitcase and one piece of hand luggage per person. If you intend to bring more than one suitcase, please contact us on london@francesking.com and we will explain alternatives.

Waiting time

90 minutes from flight landing time included. Extra time: 0-15 mins £20; 15-30 mins £30; 30-45 mins £35; 45-60 mins £40; 60-90 mins £50.

CANCELLATION

a) Cancellation of group courses

Before arrival: if you want to cancel your booking before starting your course or before arrival in the UK, you must give notice in writing. We will refund all fees minus the Registration fee £125/family and the deposit: £200/person.

Before arrival when a student is refused a visa: if you want to cancel your booking before arrival in the country, you must send us a copy of your visa refusal letter issued by the respective Embassy/Consulate. We will refund all course fees less registration fee of £125/family.

After arrival: if you cancel or curtail your course after arrival in the country, there is no refund in any circumstances.

b) Cancellation of Private Lessons

- You must give 1 week's notice in writing. You may apply for a credit for the unused part of the course. This may be used as part-payment towards any Frances King course within 1 year.
- To postpone lessons you must give 48 hours' notice (during office hours 9.00 - 17.00, Monday-Friday). All late cancellations are charged at the full rate.

c) Cancellation of bookings made at a distance

For course bookings made 'at distance' (e.g. via our website, telephone, email), you have the right to cancel, with a full refund of monies paid, without giving a reason, within 14 days (the Cancellation Period) of our confirmation. Cancellation must be made in writing by post or email within the Cancellation Period. We will not start providing services to you during the Cancellation Period unless you request us to do so in writing. We will refund fees paid within 14 days of the date of your cancellation request. In the event that you have confirmed in writing that you wish us to start providing services within the Cancellation Period, we will deduct from the refund, a reasonable sum for the services provided, based on the proportion of the course undertaken.

d) Cancellation of accommodation

Before arrival: if you want to cancel your accommodation before arrival in the UK you must give notice in writing. We will refund all fees minus the Accommodation Deposit, £300/person unless the accommodation fees for the notice period exceed that amount. If so you will be charged £300/person plus the difference. This also applies to students whose accommodation has been confirmed by the school and have had their visa granted.

Before arrival when a student is refused a visa: if you want to cancel your booking before arrival in the country, you must send us a copy of your visa refusal letter issued by the respective Embassy/Consulate. All accommodation fees will be refunded less an administration charge of £125/family, provided the correct notice to cancel accommodation is given. If notice is insufficient you will be charged for the notice period. See notice period (below) to cancel accommodation.

After arrival: if you cancel or curtail your accommodation after arrival in UK, you will be charged a cancellation fee of £75/person. The notice period required varies according to your accommodation type. See Notice Period to cancel accommodation below. There is no refund for this period.

e) Non-arrival

In case of non-arrival on booked dates, when the school has not received notice of cancellation in advance, there will be no refund or credit of course or accommodation fees.

f) Refunds

Course and accommodation refunds may take up to 90 days to process. Refunds cannot be processed until the school has been paid in full for all services booked. Refunds will only be made to the person or organisation that paid in the first instance.

NOTICE PERIOD TO CANCEL ACCOMMODATION

Providers may vary notice periods during the year. If there is a change, we will inform you when you book. You must give notice as below, "the notice period", to cancel accommodation, before and after arrival, otherwise you must pay for the period.

1 week's notice: Homestays

7 days' notice: Chelsea Cloisters and Citadines Studios & Apartments: to cancel or shorten a stay before arrival, otherwise a fee of 2 nights is charged. No refund is given if a stay is shortened or cancelled after arrival.

Fraser Suites Studios & Apartments: Cancellation before arrival, up to 48 hours: £300. Cancellation with less than 48 hours: £300 + 3 night cancellation fee. No refund is given if a stay is shortened or cancelled after arrival.

ACCOMMODATION INFORMATION

In arranging accommodation Frances King will be acting as agent for the supplier, as principal or a sub-agent. The status of Frances King in relation to specific accommodation will be explained on request. Frances King is not responsible for payment of any tax claimed from students by UK or foreign authorities.

TRANSFER TERMS AND CONDITIONS

- Flight details and your mobile telephone number must be received in writing before 14.00 (UK time) on the Friday before arrival
- To cancel or change an airport transfer you must inform us in writing 12 hours before the flight arrival or departure time or you will be charged for the transfer
- For last minute changes or cancellations, please phone +44 (0) 7768 325 391
- Please read your airport transfer confirmation documents carefully before departure as they include important baggage allowance and arrival information

COMPLAINTS AND CONDUCT

Complaints

Problems and complaints with courses, accommodation and other services should be brought to our attention immediately so that we can help.

Conduct

Frances King reserves the right to cancel a student's course and accommodation in the event of misconduct or unsatisfactory behaviour. Students will be responsible for all costs arising.

PERSONAL INFORMATION

We will keep your information in electronic and paper format. Details will be passed to airport transfer accommodation and other providers as needed. Information will also be passed to UK visa and immigration and other government authorities if required.

FORCE MAJEURE

Frances King School of English is not liable in the event of the school being unable to supply services to which it is contractually bound resulting from causes outside the school's control, such as, but not limited to, natural disasters, labour disputes, government action, pandemics and the like. Refunds will not be made in such circumstances.